



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution	CHINMAYA DEGREE COLLEGE, HARIDWAR
• Name of the Head of the institution	Dr. ALOK AGARWAL
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01334230478
• Mobile no	9897739135
• Registered e-mail	principal@chinmayadc.edu.in
• Alternate e-mail	drpksharma25@gmail.com
• Address	Chinmaya Degree College, Sector-6 BHEL, Ranipur, Haridwar
• City/Town	Haridwar
• State/UT	Uttarakhand
• Pin Code	249403
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

- Financial Status **Grants-in aid**
- Name of the Affiliating University **Hemvati Nandan Bahuguna University, Srinagar ,Uttarakhand**
- Name of the IQAC Coordinator **Dr. Anand Shanker Singh**
- Phone No. **01334230478**
- Alternate phone No. **9897739135**
- Mobile **9837272721**
- IQAC e-mail address **chinmayadegreecollegehdr@gmail.com**
- Alternate Email address **anandshanker21@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year)) <http://www.chinmayadc.edu.in>

4. Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <http://www.chinmayadc.edu.in>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	8	2004	03/05/2004	02/05/2009
Cycle 2	B	2.15	2015	14/09/2015	13/09/2020

6. Date of Establishment of IQAC **12/04/2004**

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
0	0	0	0	0

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of [View File](#)

IQAC

9.No. of IQAC meetings held during the year 02

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1.To inculcate desirable attitude and values among students 2.To sensitize students to the needs and challenges of the society 3.To initiate sharing of expertise by the faculty in the forum for strategies and operations 4.Suggestions for renovation of existing washrooms. 5.AQAR was discussed with the management of the college and HOD of different departments. 6.To conduct various programmes to maintain quality through Quality Circles 7.Achievements in respective field (specified seven criteria by NAAC) were appreciated specially in area of Teaching learning through ICT and out reach programs. 8. Comparison of progress was also made with previous years. 9. Need base work shop is also appreciated by IQAC. 10.Agenda for the next year was discussed. 11. Decided to test the drinking water quality at regular interval. 12. Students are now attending the classes regularly in proper uniform. 13. Use of mobile phones in the campus is also minimized. 14.IQAC discussed with principal regarding drop outs and vacant seats. 15. Gym of the college was restructured to benefit the students.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>To develop online text messaging system for students and college staff .To initiate elearning environment Submission of the data of all india survey of higher education AISHE To organise programme for freshers Execution of academic calender for the session 2022-23.To strength sports and cultural activities. PG Students will be motivated to attend seminar,workshop in nearby institutions.It was decided to display leave and vacation calender also to make the academic programes convinient.</p>	<p>Under Management Information system (MIS), all the admission related inormations reach to student Teachers and students both are motivated to use smart board and elearning softwares Successfully uploaded the data and certificate received. Orientation programme was organised for PG Students to make them aware of different curricular and cocurricular activities. The acedemic calender decided by the university was strictly executed by the college. Various cultural activities were organised like foundation day celebration, youth festival, Saraswati Puja, Republic day, Independence day celebration. Moreover, sports week was also organised.Academic and leave calender were prepared well in time.</p>

13.Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
College Development Commitee	23/03/2023

14.Whether institutional data submitted to AISHE

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<p>13.Whether the AQAR was placed before statutory body?</p>	<p>Yes</p>				
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<table border="1"> <thead> <tr> <th data-bbox="136 2092 1010 2181">Name</th> <th data-bbox="1010 2092 1873 2181">Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td data-bbox="136 2181 1010 2285">College Development Commitee</td> <td data-bbox="1010 2181 1873 2285">23/03/2023</td> </tr> </tbody> </table>	Name	Date of meeting(s)	College Development Commitee	23/03/2023	
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College Development Commitee	23/03/2023				
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<table border="1"> <thead> <tr> <th data-bbox="136 2389 1010 2478">Year</th> <th data-bbox="1010 2389 1873 2478">Date of Submission</th> </tr> </thead> <tbody> <tr> <td data-bbox="136 2478 1010 2582">2022-23</td> <td data-bbox="1010 2478 1873 2582">16/03/2024</td> </tr> </tbody> </table>	Year	Date of Submission	2022-23	16/03/2024	
Year	Date of Submission				
2022-23	16/03/2024				
<p>15.Multidisciplinary / interdisciplinary</p>					

Our College is a Science college so we are running only interdisciplinary courses only. In future we are planning to switch over to multidisciplinary college.

16.Academic bank of credits (ABC):

All students are registered for Academic bank of credit from 2022-23.The ABC shall provide a variety of services including credit verification, credit accumulation, credit transfer or redemption and authentication of academic awards.The drive to register for ABC was launched by university itself.

17.Skill development:

1. The students are provided to avail the facilities of Yoga and training of Meditation under the guidance of "Bhartiya Yog Sansthan".
2. Students of the college are provided to enrich themselves from hardware skills.

3.Staff of the college are also trained to do computer related online work as required by university and NEP.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Indian knowledge system course has been taught in 3rd semester. This course is run by existing academic staff enthusiastically.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

As per the objective of NEP, Students are guided to study and score appropriate credits so as to acquire Higher Education(PG). More over students are motivated to prepare themselves to appear CUET. Students are also motivated to do dual degree course as per the provisions of NEP.

20.Distance education/online education:

Students are facilitated by the rules and regulations of NEP so that they can do some skill oriented courses in off time along with main course adopted in this college. This skill enhancement courses may be on Distance Learning mode. Due to paucity of time,faculty of this college giving online guidance and classes for academic course as well as for competitive examination.

Extended Profile

1.Programme

1.1

10

Number of courses offered by the institution across all programs during the year		
File Description		Documents
Data Template	View File	
2.Student		
2.1		923
Number of students during the year		
File Description		Documents
Institutional Data in Prescribed Format	View File	
2.2		387
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description		Documents
Data Template	View File	
2.3		317
Number of outgoing/ final year students during the year		
File Description		Documents
Data Template	View File	
3.Academic		
3.1		40
Number of full time teachers during the year		
File Description		Documents
Data Template	View File	
3.2		48
Number of sanctioned posts during the year		

File Description	Documents
Data Template	View File

4.Institution	
4.1 Total number of Classrooms and Seminar halls	14+01
4.2 Total expenditure excluding salary during the year (INR in lakhs)	37.7
4.3 Total number of computers on campus for academic purposes	58

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Chinmaya Degree College Haridwar is affiliated to H.N.B Garhwal University Srinagar (A Central University). Institution meticulously follows the curriculum framed by the university. The college ensures effective curriculum delivery in a well-planned manner as narrated below: Different steps which are followed by the institution to ensure effective curriculum delivery through a well planned and documentation process are as follows:- (i) The college has implemented the Choice Based Credit System (CBCS) for both undergraduate and post graduate programs. This institute provides educational opportunities including four undergraduate and six post graduate programmes. (ii) We follow the Academic calender designed by HEMVATI NANDAN BAHUGUNA GARHWAL, UNIVERSITY (A CENTRAL UNIVERSITY) SRINAGAR, GARHWAL. This calender is displayed for the students and staff on the Notice Board & College Website. Students are made aware of the course and program outcome and specific outcomes. (iii) The college publishes a prospectus annually to inform students about the programs and courses offered at UG and PG level. Prospectus also given details of corporate life of the college, different committees; fee structures and many more.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Insitute follow the academic calender declared by university.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

E. None of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

10

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Environment Science is taught at UG Level.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

38

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

38

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

D. Any 1 of the above

from the following stakeholders Students
Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

D. Feedback collected

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

923

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

387

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- Advanced learners were given extra attention by the teacher so that they can excell in university examination and enterance examination for higher studies.
- Slow learners, the students facing reexamination were given extra time by the respective teachers, so that they can get through the university examination smoothly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
923	40

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

It is purely a science college and all the subjects are supported by the practicals & project work. All the departements have well equipped laboratories.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

To make the process of teaching and learning more effective, various student centric methods are used. Average teacher pupil ratio is kept suitably low to ensure quality teaching. Here one can notice a complete transformation of teaching learning process from traditionally teacher centered to student centric. Experiential learning, participative learning, and problem solving methodologies are used to ensure effective learning outcome. The teachers of different departments arrange for student-centric learning strategies by focusing on application-based experiments. Although the traditional chalk and talk lecture method is predominantly used, different other methods are adopted to make teaching an exciting and interactive exercise. The various other methods used by the department are as follows:

- Students' seminars
- Invited lectures by external speakers
- Use of audio-visual aids
- Interactive sessions
- Group discussions among the students
- Use of overhead projector
- Power-point presentation
- Field trips etc.

Experiential Learning: Excursions, field visits/ surveys and industrial visits are organized from time to time to expose students and faculty to advanced levels of knowledge and skill requirements of the industry. Group projects and case studies are also assigned to the students which encourage peer learning and team spirit.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

24

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

48

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

40

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

40

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The assessment of students in an educational institution is essential for improvement and growth in the field of academics. There are two types of assessment named internal assessment and external assessment. Internal Assessment:- It is the process of evaluating the performance of a student by the teachers within the college. Internal assessment is done in our college by following methodology. Evaluation of assignment Internal examination Viva-voce(In practical) Seminar Internal practical Examination The mechanism of internal assessment is transparent to ensure fairness and equity. Answer sheets and evaluation report is shown to the students along with valuable comments of the teachers for their improvement in external examinations. External Assessment:- External examination is conducted by the university but the examinations are executed in the premises of the college with all essential protocols and discipline. All the proceedings of external examination are in the control of examination controller of the university.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Few students who missed their Internal examination, Internal practical viva voce were given another chance, so that they should not suffer and can move to the next semester.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college offers various programs in Science, Computer Applications Microbiology and Bio Technology. The learning outcomes are stated in the college prospectus and college website. All the stakeholders are made aware of this through classroom teaching, interaction sessions, parent teacher meetings and through programmes like the college foundation day, freshers welcome function, college social festival, alumni get-together. UG students are motivated and counselled for admissions into PG programmes in other academic institutions. PG students are motivated for NET, SET, GATE examinations. Students and teachers are aware of these goals. UG students are told about CUET so that they can get admission in PG courses; professional course of their choice in prestigious educational institution. UG &PG students passed out from the college are also counselled to opt. B.Ed. Course if they want to enter in the field of teaching. The syllabus depicting the learning objectives is readily available for the students and teachers in their respective departments, college library and on the website of HNB Garhwal University, Srinagar. At the beginning of the session the faculty articulates the learning objectives and programme specific outcomes to the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our institutional mission and goal is to impart liberal education to produce intellectually developed, morally upright, socially conscious and spiritually oriented young people who will serve society and the nation; finally to equip our students to meet the challenges of a changing world through pragmatic, professionally oriented teaching. To take a note of the progress of the students and identify their specific learning needs, the college conducts written examinations in every semester and ensures that the stated objectives of the curriculum are achieved during the session.

Class Tests/ Presentations: Class tests and class presentations are arranged so that weaker areas of the students are identified and special measures are taken to improve their performance.

Teachers plan their unitized syllabi in each semester so as to finish the syllabus in planned way. Students are assigned various topics for presentations, seminars and model making whereby they are assessed

Proper Maintenance of Records and Evaluation of Outcomes: Outcome of the efforts made by the institution is properly recorded by the college office. Staff meetings at department level are regularly held to review the progress of the students and to ensure the timely completion of the syllabus so that a clear way is paved towards optimum learning outcomes. The conclusions reached in departmental meetings are Academic Cell for their inputs and further action.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

238

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[Nil](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution has made a special effort to create an innovative ecosystem to create and transfer knowledge. The institute has enough classes aimed at ICT-based education. Computers and Internet are available to students at the institute. Wi-Fi facilities are also available for students to access more knowledge via the internet. Our library subscribed to online resources to support faculty research and development activities as well as teaching and learning activities. E-books and repository systems are available through the library. We promote and motivate the postgraduate research culture through small and large scale research projects. The institute encourages faculty involvement in research projects that contribute to the collaborative development of knowledge. The institute provides its employees with duty leave for the presentation of their research activities. The institute practically encourages research-active faculty members to seek accreditation as a research guide and to conduct and supervise research in their area of expertise. The

institute has one teacher who have been recognized as a research guides by CCSUniversity,Meerutin the subject Bio-Chemistry. Teachers motivate students to present their research work at Avishkar, Seminars, Conferences and to carry out project and fieldworks.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

8

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

9

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our institute carried out many extension activities every year based on social, environmental, moral and health issues. SOCIAL AWARENESS Each and every unit of our institute actively participates in solving the social issues. We conduct and implement so many programs for social extension like, Pradhan Mantri TB Mukta Bharat Abhiyan Covid-19 Awareness, Voter Awareness, AIDS Awareness, Plastic Hatav mohim and Antidrug activity. We celebrate the birth and death anniversary of national leaders for knowing their social contribution. ENVIRONMENTAL AWARENESS The institute is very conscious about environmental issues like pollution, biodiversity loss etc. So, to build awareness among society; we organize different activities like Tree Plantation, Cleanliness Campaign, Green Campus, Ecofriendly Holi. HEALTH CONSCIOUSNESS Health consciousness is the top priority for our

institute. Our institute has implanted various programs to make our community a better place to live. The institute organized activities like Covid -19 vaccination camps, Blood Donation camps, Yoga Day Celebration . GENDER SENSITIZATION Our institute has taken various initiatives to give equal status and opportunities to the students. Various committees such as Sexual Harassment Prevention Committee, Student Development Cell and Anti Ragging Committee are actively working and monitoring the day to day activities in this regard.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

02

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate

houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college aims to achieve the primary objective of providing the students an education complete with personality development and professional training. To facilitate the same, a policy making mechanism that ensures transparency and efficient distribution of funds is in place. For conducting effective delivery of its curriculum the college has - Classrooms - 14 classrooms of different sizes for the students' of UG and PG courses. Technology enabled learning spaces - A large centrally air-conditioned 120 seated seminar hall is available equipped with audio-visual system and fixed latest projection system with internet facility, available for arrangement of highly specialized seminars. Laboratories - 15 Laboratory departments have their own adequate laboratory spaces equipped with advanced instruments, needed for successful completion of the curriculum. Our campus is a green campus having a number of plants and trees with botanical importance. Taxonomical details and economic importance are explained by the teachers during field visit. Animal House ; Museum is arranged for UG Students. Specialized facilities and equipment for teaching, learning and research - white and green boards and markers in class rooms, Availability of LCD Projector. The caters to students with a variety of snacks, hot and cold beverages at reasonable rates .This offers a meeting hub for students where discussions are held freely.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college offers facilities to aspiring sports persons. Sports - Institution organizes annual sports regularly; College also has a sports committee headed by a teacher to monitor the sport related matters. Outdoor and indoor games - Facilities for sports like a huge cricket ground, basketball, badminton, volley ball, races, shot-put, discuss throw, javelin throw etc. and there is another ground in the front of the campus for games like Kho-kho, athletics, and kabaddi. In recent years the annual athletic meet has often been organized in this ground. College has facilities for Indoor games like Carrom and Chess. Gymnasium - College has an open Gym used regularly by staffs and students.

Auditorium - Its construction under planning. Cultural activities - Intra College cultural competition is regular phenomenon; Inter college competition and participation of the college team in quiz, debate etc. Annual cultural program such as fresher's welcome, Youth festivals are regularly organizes by students. Communication skills development. Yoga, health and hygiene - health unit in the college. Weekly visit by renowned doctors on call. It boasts of having one Cricket Ground. This ground also has an athletic track for 100 & 200 meters. In addition to this, Students of the college avail the facilities of badminton court in the "khel bhawan" of BHEL. There is one Volley Ball court in the Main Section of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3.57

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our college gives top priority to the library. A committee has been set up to regularly monitor the function of the library. The library committee formed by the Principal. The structure is given below: The Principal, Chairman of library committee. Dr. Madhu Sharma: Coordinator Sh. Himanshu Singh: Member Sh. Rakesh Landora: Member The Library committee meets regularly, deliberates on the budget and purchasing of books, and discusses thoroughly the proposals sent in by the Dept. and the students and recommends necessary steps for maintenance and up-dating. The committee oversees preparation of library budget, administration, selection and purchase of books and their storing preservation, computerization etc. Two computers are used for Library Management Software (LMS) for new book entry. Software is using

NETTLIB/Vidyut Version 3.0.3. Library has rich collection of reading resources. The library contains the rare collection of chinmaya mission on Vedanta, Upanishad, different Geetas, devotion and intelligent living. Besides these, we have a fairly large collection of Reference books and Text books. The total collection of library is as - Text books - 22603, Reference Books - 1022, journals - 07. The Library conducts the induction program to new admitted students regarding the use of library. There displays the lists of new arrival, newspaper clippings. Open Access is given to all stakeholders.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

10+100

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institute has an IT infrastructure that is intended to improve the teaching and learning experience for both teachers and students. This includes jio Wi-Fi network that covers the entire campus providing seamless internet connectivity to all members of the Institute. The Institute also has 61 computers that are regularly updated to align with current best standards and to accommodate the evolving needs of faculty and students. These computers are also equipped with antivirus protection to ensure their security and reliability. Faculty of the institute use LCD projectors and power point presentation to deliver the lecturers, Google Meet, Zoom Platform are also used for online lectures. This allows them to make use of the latest technology to deliver their lectures and make the learning experience interactive and engaging for students. The institute has a local area network (LAN) in the office and computer labs as well as internet connectivity with LAN and Wi-Fi in all Science Departments. This ensures that all members of the institute have access to the internet and can collaborate and share information seamlessly. The college website is regularly updated by a website committee. The library has a Net lib. Software and N-List system making it easy for students and faculty to access the necessary resources.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

58

File Description	Documents
Upload any additional information	View File
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

37.7

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has well organized and well developed decentralized mechanism of maintenance and upkeep of physical academic and support facilities. In the beginning of the session budget of the college is placed by the principal in the meeting of managing committee. The committee approves the budget or any other expense made for any such facilities. The maintenance mechanism of the college is summarized below: 1. Maintenance of academic facilities:- All academic requirements like books, Journals, magazines, guest faculty, IT facilities, seminars , workshop are placed by the HOD of different departments. The proposals are submitted in writing along with approximate expenses to be occurred. After approval of the proposals, purchase committee, library committee is directed to float the tender/quotation and proceed in accordance with the government rules and regulations. 2. Maintenance of Physical Support facilities:-All the departments and constituent units of the college are well connected to the office in this regard. Apart from the regular cleaning of the labs and classrooms, for any urgent maintenance on the part of electricity, plumbing, lab machinerics, computers, the office arranges everything according to the demands raised by the departments and other units.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

25

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

07

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

0	
File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded
5.2.2 - Number of students progressing to higher education during the year	
5.2.2.1 - Number of outgoing student progression to higher education	
27	
File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File
5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)	
5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year	
0	
File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded
5.3 - Student Participation and Activities	

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

There is committees for cultural activities in the college which organises different cultural activities involving students of the college. Rangoli competition ,Mehandi Competition, Dance Competitions are organised and prizes are given to the winner.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

19

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is an Alumni Association at the Institute which is not registered. The alumni assist the students by interacting with them, providing counseling and job placement. The Institute's Alumni Association is known as "CHINMAYA ALUMNI ASSOCIATION." A mutually beneficial relationship between the institute and its graduates is the goal of the Alumni Association. The institutes' alumni are involved in a wide range of professions including Education, Administration, Indian Police Services and Legal services, Journalism, Businesses, Scientists, Academia, Social Work and Entertainment Industry etc. there is Whatsapp Group for alumni members for frequently interaction among all. An Alumni meet is organized as and when required.

OBJECTIVES OF THE ALUMNI ASSOCIATION

- 1.To establish and encourage tight ties between the institution and its alumni.
- 2.To foster and cultivate goodwill among all alumni as well as an interest in the business and welfare of the institution.
- 3.To design and start programs that will help students and alumni.
- 4.To aid and support the institutes attempts to raise overall development.

ACTIVITIES AND CONTRIBUTIONS

Alumni are involved as members of various committees of the institute. They are frequently invited for meetings at the institute. During this, they interact with teachers and make suggestions for curriculum enrichment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution has a well-defined vision and mission to make concrete and dedicated efforts for quality and value-based education. For the fulfilment of the mission, the leadership strives to maintain an open and interactive environment. All stakeholders are actively encouraged to participate and voice their perspectives for effective decision making and policy formation. A two-way communication between the staff and the authorities is an important feature of our institution. VISION: Chinmaya Degree College offers a value based and holistic education which paves the way for the integrated development and physical, mental, intellectual and spiritual aspects of personality, enriched by the knowledge of Indian culture, a feeling of patriotism and a universal outlook. The college works to achieve. Maximum Happiness For Maximum People For Maximum Times MISSION OF THE COLLEGE: The motto and mission of the college is under Chinmaya Vision Programme, it can be summarised as follows:

- To create students and teachers with a difference
- To inculcate Indian values in the students along with

science education.

- To appreciate and respect all faiths, foster self and community development and promote religious harmony leading to national integration.
- To create a teaching-learning environment conducive to the pursuit of higher knowledge, relevant skills and experience.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Chinmaya Degree College Managing Committee is quite sensitive to latest management concepts like decentralization, teamwork, decision making, participative management. That is why it has adopted the policy of decentralization and the same is ensured through participatory management of the institution. The Principal with the support of Director, Heads of Departments, Conveners/Coordinators of various committees initiates the decision making process which creates an organizational climate of participatory democracy. The faculty plays a significant role in the planning and effective implementation of the college administrative process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College functions under the supervision of Managing Committee of Chinmaya College, a unit of Chinmaya Educational Society, New Delhi. The Principal is the administrator of the college and he works in collaboration with the governing body to regulate and maintain a congenial academic environment. The Principal along with members of the teaching and non teaching staff implements the decisions and policies of the management. Heads of Departments and

Faculty members report to the Principal and carry out the functions of the college. The College has a well-defined organizational structure in the administrative staff also.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college adopts the internal organizational structure of decision making process in the following way: The Governing Body of the college is the apex body which acts as the supreme authority of the college and it makes plans and policies and takes decisions and finally evaluates those after its proper implementation and execution by the various committees.

- Staff Council being the academic advisory body of the college administration takes decisions and recommends to the Governing Body for its approval.
- There are other matters relating to admission, examination, finance, purchase which require the decision to be taken by the respective committees and to get its final approval from the Governing Body.

ADMINISTRATIVE The administration of the institute is a collaborative effort that involves the active participation of the Management, the Principal, the heads of each department and both teaching and non-teaching staff. The management committee is responsible for formulating policy decisions such as student admissions, staff recruitment, infrastructure, learning and financial management. **SERVICE RULES** Hierarchy of staff, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism are defined as per the rules of the Hemvati Nandan Bahuguna Garhwal University. (a central University) Srinagar, Garhwal.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Chinmaya Degree College offers following range of benefits and welfare measures for its teaching and non-teaching staff.

- Our institute offers various types of leave to attend Faculty Development Programme (FDP), Refresher Course, Orientation Programme, Short Term Course, Workshops, Seminars and Conferences.
- Female employees are eligible for maternity leave.
- Staff is provided with Casual Leave, Compensation Casual Leave and Medical Leave.
- Free Wi-Fi is available on campus.
- Staff can participate in the provident fund scheme as per government provisions.
- New pension scheme (NPS)/ DCPS is available to staff who were appointed after November 2005.

TEACHING STAFF

- The performance of teachers is evaluated through the Performance Based Appraisal System(PBAS).
- Placement and promotion decisions are based on the API scores of teachers through the CAS system.
- The results of the evaluations are then referred to an expert committee (screening-cum-selection committee) of the university, for final approval.

NON-TEACHING STAFF

- The performance of administrative staff is evaluated through the Annual Performance Appraisal (APA) using Confidential Reports (CR).
- Non-teaching staffs' performance is evaluated based on various criteria such as the staff's present nature and habits, departmental competence, hard work, office peace and cooperation with other staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

7

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Self Appraisals are filled at the end of each session and submitted to the college administration.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The government of state and UGC are the main sources of funds in the college. The management has appointed chartered accountants as the internal auditor. Daily transactions are verified by the account section of the college. At the end of every financial year the audit report is prepared by the auditor. The external audit is done by the appointed auditors from state government and occasionally by AG auditors.

- The institute works on the planning and budget allocations for academic, library, sports etc.
- The purchase Committee handles all purchases by inviting quotations & tenders. All HOD are the members of purchase committee headed by the principal himself.
- The institute ensures proper utilization of funds. Accounts are maintained and audited by authorized CA.
- The management applies internal check system as well as internal audit to establish a strong internal control system.
- Stock books are uploaded by all departments at the end of each financial year. These stock books are counter-signed by the principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers

during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

College raises its funds through fees from students, salary grant received for aided staff. Purchase committee takes decision of purchase of capital equipment. Well defined procedure is followed for purchase. Committee views quotation given by vendors thoroughly and final decision is taken on the basis of comparative analysis. College has building committee which authorise infrastructure, development, maintenance of permanent structure of campus. Every year budget is prepared taking into consideration of the requirements of each department, office and various committee. Budget is approved by the managing committee of the college. Utilization of budgeted amount is closely monitored. Special permissions are taken from management for non-budgeted expenditure.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC is an effective and efficient internal coordination and monitoring mechanism. IQAC plays an important role in maintaining and improving the quality of institutions and makes

recommendations for quality improvement. The IQAC cell at the institute is committed to improve and sustain the quality of education, identifying and suggesting new uses for teaching materials, developing appropriate infrastructure. IQAC meets frequently to plan, direct, implement and evaluate the institute's teaching, research and publishing activities. Subcommittees covering various activities and departments implement the IQAC Guidelines and report feedback. IQAC strives to promote a culture of quality through quality improvement initiatives and best practices. Substantial quality improvements have been achieved through the institutionalization of the following IQAC initiatives: Strategic planning and assignment of responsibilities for key areas.

- Academic performance
- Value added/certificate-oriented course
- ICT facilities/ICT lectures
- Promotion of research
- Support for Placement

The IQAC reviews the teaching-learning process, structures and methodologies of operations and learning outcomes at periodic intervals in order to identify areas for improvement and promote the overall quality of the institute. One of the main ways in which the IQAC supports the quality of the teaching-learning process is by conducting regular assessments of course materials, teaching methods and student learning outcomes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college has a functional IQAC setup as per norms that includes teacher representative, member from management, a member from administrative staff, members from local society, alumni, Industry and parent. IQAC organizes training programmes for teaching and non-teaching staff. IQAC organizes meeting of class representation, prefects and proctors to ensure disciplined environment in the campus.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In order to create gender equality amongst the students, following days were celebrated during the last five years. Human Rights Day International Women's day DurgaVati Jayanti Geeta Jayanti The institute celebrates Commemorative Days in the college to promote celebrations and observance of important days which are set by the Government and university to honor the contributions of social reformers' ideas to reform Indian society. The following national and international commemorative days, events and festivals were organized during the last five years 15th August -Independence Day. 26th January - Republic Day. 2nd October - Mahatma Gandhi Jayanti. 21st June -International Yoga Day. 09th November-

Uttarakhand Day BIRTH ANNIVERSARY AND MEMORIAL DAYS OF SOCIAL REFORMERS Swami Chinmayanand Jayanti Swami Tapowan Maharaj Jayanti Netaji Subhash Chandra Bose Jayanti Dr. Babasaheb Ambedkar Jayanti Science Day.

File Description	Documents
Annual gender sensitization action plan	<p><u>In order to create gender equality amongst the students, following days were celebrated during the last five years. Human Rights Day International Women’s day DurgaVati Jayanti Geeta Jayanti The institute celebrates Commemorative Days in the college to promote celebrations and observance of important days which are set by the Government and university to honor the contributions of social reformers’ ideas to reform Indian society. The following national and international commemorative days, events and festivals were organized during the last five years 15th August -Independence Day. 26th January - Republic Day. 2nd October - Mahatma Gandhi Jayanti. 21st June -International Yoga Day. 09th November- Uttarakhand Day BIRTH ANNIVERSARY AND MEMORIAL DAYS OF SOCIAL REFORMERS Swami Chinmayanand Jayanti Swami Tapowan Maharaj Jayanti Netaji Subhash Chandra Bose Jayanti Dr. Babasaheb Ambedkar Jayanti Science Day.</u></p>
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<p><u>SAFETY AND SECURITY : for safety and Security of students following things have been implemented. A Security Guard is available for 24*7 in the campus. Campus is under CCTV surveillance. Entry for students without a college Identity card is prohibited. Complaint / suggestion box is set in the campus. Fire fighting devices are also available in the campus. COMMON ROOM: Common room is one of the basic features of student support services</u></p>

offered by our institution. A spacious and well-furnished common room has been established to facilitate the female students. The room has been designed to enable the girls to socialize, discuss and interact in an informal space. It also serves the dual purpose of relaxation and recreation. The room is airy, ventilated, well-lit, neat and clean. The college strives to provide a friendly ambience to the users. Common room is not only a physical space; it also enables the students to unleash their creative streak.

COUNCELLING: The college acknowledges the fact that counseling services help the students to reach their highest academic and personal potential. So a well-structured and a broad based student counseling system has been put in place to create a supportive environment for the young minds. Mentor Mentee Groups have been formed wherein a small number of students are placed under one faculty member who develops a meaningful relationship with them. Mentors help to boost morale, monitor students twice a week and record their progress. They provide a confidential atmosphere where students can explore any topic or situation and discuss any concern that they have. Motivational sessions are conducted to encourage the students to participate in activities as per their comfort and interest. Whartsapp Groups of each class are made for this purpose.

Carrer Councelling cell has been constituted to organizes academic promotion and information sessions for prospective professionals. This cell has helped students to make informed decisions regarding their career journey.

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-

B. Any 3 of the above

**based energy conservation Use of LED bulbs/
power efficient equipment**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The waste collected in the college premises are segregated with respect to degradable and non degradable material. The waste is collected by the vehicles like mini trucks of shivalik nagar, nagar pallika parishad. • There is no biomedical waste in the college since there is no courses regarding medical. • The electronic waste of the college are auctioned regularly. • Waste water of the college are discarded in the sewerage line.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

C. Any 2 of the above

**5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies
of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our Institute always puts effort into creating harmony between society and culture to reduce inequality. The institute organized different activities during the last five years. For the conservation and preservation of culture, the institute organized various cultural activities. The institute organise Rangoli and Singing competition. The cultural activities also performed at the time of Annual and Foundation day. The institute accepted the policy of admission to all for economically backward students. The Institute helps and gives concessions to students in fees and other things. Scholarship committee guides and encourages the students to apply for the scholarships. The Institute organized different activities and guest lectures on Gender equality and awareness. The institute organized 'Sadbhavana Rally' on the occasion of Uttarakhand Day.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institute sensitizes the students and employees regarding constitutional obligation Values, Rights, Duties and responsibilities of citizenship. During the last five years, the Institute organized various activities through-out the years. Constitution Day was celebrated on 26th Nov. On this occasion, group reading of preamble was conducted and also a Street Play and Poster Presentations were organized. World Human Right Day celebrated on 10th December. On this occasion guest lectures, rallies and poster presentations were organized. National Voter Day (Voter Awareness program) was celebrated by organizing lecturers, campaign for new voter registration, distribution of new voter cards, street play and rallies etc. on 25th January. College mandatory committees like Anti Ragging Committee, Grivenence Committee, Anti Sexual Harassment committees are active and functioning for the cultural, regional, linguistic, communal socioeconomic and sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens.

File Description	Documents
<p>Details of activities that inculcate values; necessary to render students in to responsible citizens</p>	<p><u>The institute sensitizes the students and employees regarding constitutional obligation Values, Rights, Duties and responsibilities of citizenship. During the last five years, the Institute organized various activities through-out the years. Constitution Day was celebrated on 26th Nov. On this occasion, group reading of preamble was conducted and also a Street Play and Poster Presentations were organized. World Human Right Day celebrated on 10th December. On this occasion guest lectures, rallies and poster presentations were organized. National Voter Day (Voter Awareness program) was celebrated by organizing lecturers, campaign for new voter registration, distribution of new voter cards, street play and rallies etc. on 25th January. College mandatory committees like Anti Ragging Committee, Grievance Committee, Anti Sexual Harassment committees are active and functioning for the cultural, regional, linguistic, communal socioeconomic and sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens.</u></p>
<p>Any other relevant information</p>	<p>Nil</p>
<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff</p> <p>4. Annual awareness</p>	<p>D. Any 1 of the above</p>

programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In order to create gender equality amongst the students, following days were celebrated during the last five years. Human Rights Day International Women's day DurgaVati Jayanti Geeta Jayanti The institute celebrates Commemorative Days in the college to promote celebrations and observance of important days which are set by the Government and university to honor the contributions of social reformers' ideas to reform Indian society. The following national and international commemorative days, events and festivals were organized during the last five years 15th August -Independence Day. 26th January - Republic Day. 2nd October - Mahatma Gandhi Jayanti. 21st June -International Yoga Day. 09th November- Uttarakhand Day BIRTH ANNIVERSARY AND MEMORIAL DAYS OF SOCIAL REFOMERS Swami Chinmayanand Jayanti Swami Tapowan Maharaj Jayanti Netaji Subhash Chandra Bose Jayanti Dr. Babasaheb Ambedkar Jayanti Science Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Our Two Best Practices are:1.WOMEN EMPOWERMENT

2.BE A LIFE SAVER: DONATE BLOOD

File Description	Documents
Best practices in the Institutional website	https://www.chinmayadc.edu.in/Criterion-7/7.2%20(a)%20Criterion-VII.pdf
Any other relevant information	https://www.chinmayadc.edu.in/Criterion-7/7.2%20(b)%20Criterion-VII.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The word 'Chinmaya' itself means 'Full of knowledge' and our products are a lucid reflection of this feature. With sincere intent we chisel our human resource into epitomes of virtues and perfection. The distinctiveness of the institution lies in promoting integrated personality development of students to enable them to face global challenges. In line with this objective, our college tries to harmonize the five dimensions- physical, intellectual, social and cultural facilities for students. The students are groomed in such a way that they not only excel in academics but also earn accolades in allied fields of Sports, Co-Curricular activities and Community Service.

- For bolstering intellectual growth, the college has recruited well qualified teaching faculty which leaves no stone unturned to churn out intellectually sharp graduates and post-graduates.
- The passionate faculty members are the assets of our institution. They are encouraged to upgrade their qualification, attend Workshops, Seminars, Refresher and Orientation courses to gain clarity regarding latest developments in their subject.
- To enable the students to delve deeper in the ocean of wisdom, Extension Lectures, National Seminars, Workshops, Symposium, Panel Discussions and Open Forum Discussions are organized by various departments. Great minds are invited to transfer information which enriches the reservoir of

knowledge of students.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Chinmaya Degree College being reaccredited with 'B' in cycle has propelled us to march further with firmer steps towards achieving higher grade of accreditation in next cycle. The management of our college believe at 360 degree of enhancement at all level. • Though our college is not recognized as research centre yet by H.N.B.G. Central University. In next academic year college will again apply for research centre to be approved here. It will be boon for the PG Students of college and for academic staff as well. • We don't have freedom to design our syllabus but the faculty of college will send proposal to the academic council to edit the syllabus where ever required. Moreover, we will improve the internal assessment system of the college by seminar, workshop and objective system internal examination in each course of the college.